

Wordpress

Keyboard Shortcuts



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Mac users replace CTRL with CMD

Navigation

- J** Moves the current selection down
- K** Pressing k moves the current selection up

Actions (Make sure a comment is selected)

- A** Approves the currently selected comment
- S** Marks the current comment as spam
- D** Moves the comment to the trash (v 2.9) or deletes the current comment
- Z** Restores current comment from the trash or activates Undo
- U** Unapproves currently selected comment
- R** Initiates an inline reply to the current comment
- Q** Activates "Quick Edit" which allows for rapid inline editing of the comment
- E** Navigates to the edit screen for the current comment

Bulk Actions (Applies to all checked comments)

- ↑ + A** Approves the checked comments
- ↑ + S** Marks the checked comments as spam
- ↑ + D** Deletes the checked comments
- ↑ + U** Unapproves the checked comments
- ↑ + T** Moves the checked comments to the Trash
- ↑ + Z** Restores the checked comments from the Trash

Editor Shortcuts

- CTRL + C** Copy
- CTRL + V** Paste
- CTRL + A** Select all
- CTRL + X** Cut
- CTRL + Z** Undo
- CTRL + Y** Redo
- CTRL + B** Bold
- CTRL + I** Italic
- CTRL + U** Underline
- CTRL + 1 to 6** Heading Formatting
- CTRL + 9** Address
- CTRL + K** Insert / Edit Link

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Editor Shortcuts (continued)

ALT + ⬆ + N	Check Spelling
ALT + ⬆ + L	Align Left
ALT + ⬆ + J	Justify Text
ALT + ⬆ + C	Align Center
ALT + ⬆ + D	Strikethrough
ALT + ⬆ + R	Align Right
ALT + ⬆ + U	Bulleted List
ALT + ⬆ + A	Insert link
ALT + ⬆ + O	Numbered List
ALT + ⬆ + S	Remove link
ALT + ⬆ + Q	Quote
ALT + ⬆ + M	Insert Image
ALT + ⬆ + W	Distraction Free Writing mode
ALT + ⬆ + T	“Insert More” Tag

ALT + ⬆ + P	“Insert Page Break” Tag
ALT + ⬆ + H	Help
ALT + ⬆ + X	“Add/remove code” Tag

Editor Width (in Distraction Free Mode)

CTRL + +	Wider
CTRL + -	Narrower
CTRL + 0	Default width